



MEMORANDUM

TO: Jim Schielein, Chairman
Lee County Board Finance Committee

FROM: Cathy Ferguson-Allen, B.S., M.P.H.
Administrator

DATE: November 17, 2022

RE: FY 2022 Budget—Transfer of Funds

In an effort to ensure that funds are available in each of our FY 2022 Budget Line Items, I am requesting that the following transfers be implemented:

From Line Item:	To Line Item:	Amount:
041-102.101-000, Cash Account	041-076-530104, Program Expense	\$51,500.00
041-102.101-000, Cash Account	041-076-530201, Contractual Expense	\$26,500.00

This appropriation request is necessary to cover costs associated with expenses that were not foreseen and not budgeted.

These transfers were approved by the Board of Health at their November 16, 2022 meeting.

If you have any questions, please feel free to contact me.

Thank you.

cc: Paula Meyer, Lee County Treasurer
Bob Olson, Chairman of Executive Committee
Becky Brenner, County Board Chair Secretary
Angel Lillpop, LCHD Director of Fiscal and Front Office Services